



Graphic Design

(Tip's to start your work.)

“Please include the following.”

Employer Name:

Dead line: (Include expected start day and finish time.)

Email and Phone:

Mailing address for prints:

Type of work: (Include, whether this is a background, logo, poster, flyer, card, cover, design, or other.)

Size and number of pages:

Typography: (Include size and type of font.)

Color scheme:

Artistic style:

Include your audience, target, scheme, or agenda:

Sum-up your project in a few sentences:

Important notes: (Add any important guidelines or specifics that must be included.)

Signature:

Date:

